

UNIVERSITY OF NORTH ALABAMA

INTERNATIONAL PROGRAM OFFERINGS COMMITTEE

Date, Time & Place: Wednesday, November 13, 2013; 2:00 pm; GUC 207

Call to Order : Dianne Dodson, chair

Members Present: Jeffrey Bibbee, Santanu Borah, Charlotte Cramer, Dianne Dodson, Dan Hendricks, Lina Barragan Novoa, Lillian Akin, Pat Sanders, Claudia Vance,

Guest: Craig Christy

Members Absent: Dhrumil Patel, Robby Thompson, Chunsheng Zhang

Minutes: minutes of the October 16, 2013 meeting were approved as presented

Old Business:

1. Working Group membership was approved, and all nominees accepted. The members are:
 - Cindy Conlon – Business Office
 - Lisa Rhodes – Business Office
 - Bethany Oliver – Student Affairs
 - Deborah Hensley – Advancement
 - Craig Christy – International Affairs
 - Jeffrey Bibbee – IPO Committee
 - Claudia Vance – Arts and Sciences
 - Bruce Gordon – Business
 - Charlotte Cramer – Nursing
 - Matt Green –EducationThe first meeting will be on Thursday, November 14, 2013 at 1 pm in the conference room of Willingham.
2. Study Abroad Faculty Trip Proposal Form: The revised form was used by the current trip leaders. C Christy stated that the IAO needs a clean copy to include on the website.
3. Trips Approved for 2013-14: there was discussion of the approved trips for 2013-14. It was noted that although the culinary trip to Peru has not been officially approved, there were several students connected with it who had applied for travel scholarships. The committee decided to consider the applications for approval anyway, with the anticipation that the study abroad trip would take place, and with the understanding that the money would not be distributed if the course did not make.

4. **Draft of Study Abroad Rationale:** J. Bibbee presented a study abroad rationale for consideration of adoption. After discussion and suggested changes, the committee voted to accept the rationale for posting on the Advancement Office website. Jeffrey will email a final copy to committee members.

New Business:

1. **Decisions on Study Abroad Scholarships for the First Round (67 applicants):**
D. Dodson listed concerns of applications that needed to be considered. These included essays less than the minimum 500 words, applications of students returning to a home country and the stated purposes, and essays that were of minimal quality in structure. After discussion, committee stated that there would be a need to communicate with trip leaders that if a student is traveling to home country to see family, then will not consider application. If invited to go to assist the team, as in translator, then that needs to be clarified as such. After much discussion, the motion was made by Claudia Vance and seconded by Dan Hendricks, to accept the applications of 61 applicants, with 6 applications being denied for various reasons. One had no attached essay, one had insufficient words in the essay, and four others denied for other reasons. Depending on the reasons, the